

COMMUNITY DEVELOPMENT WORKER – AGED & DISABILITY

POSITION DESCRIPTION

Position: Community Development Worker – Aged and Disability
Reports to: Management Team
Supervises: Community Development trainees
Contracted time: 38 hours a week, 5 days a week, permanent
Travel required: Regular travel to remote communities – 3 out of every 5 weeks you will be travelling to remote communities. The trips may be day trips, overnight or 4 days.

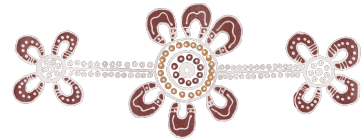
Job Summary:

This position supports the delivery of Waltja's Aged and Disability programs, supporting Aboriginal elders and people with disability to engage positively in community and cultural life, and to access appropriate services.

The community development worker – Aged and Disability will be based in Alice Springs with regular travel to the designated communities (out of Alice Springs 3-5 days in a week, 3 weeks in every 5).

Duties and Responsibilities:

1. Provide support to elders/people with disability and their carers, consistent with the objectives and requirements of Waltja's programs. Support is to be based upon strengths-based approach, the principles of self-determination, and respect for Aboriginal people, communities and culture.
2. Assist Aboriginal elders/people with disability and their carers to access other support, services and resources as required, and to actively engage in community and culture.
3. Support Aboriginal decision making about the development, management and evaluation of Waltja's Aged/Disability programs and support Aboriginal employment in research where possible.
4. Engage Aboriginal people from each community wherever possible as mentors, advisers, and co-workers to assist with Waltja's service delivery, and support skills development of community members related to the program objectives.
5. Work collaboratively with other local service providers, agencies and institutions, to support Aboriginal elders/people with disability, and to plan events and activities consistent with Waltja's program objectives.



6. Complete and provide appropriate and up-to-date documentation related to community visits, travel plans, data reporting, and client/community support provided or requested.
7. Where appropriate assist in the preparation of submissions for external funding.
8. Work as part of Waltja's team across all projects. Work together with other staff, Management and elected Board Members. Support and mentor junior staff where relevant. Participate in Waltja events and meetings as directed.
9. Represent Waltja at Conferences, Seminars, Meetings, and Committees and in other community forums..
10. Identify training and professional needs/opportunities, and undertake training as directed by Management Team
11. A commitment to comply with all Waltja Policy and Procedures and Code of Conduct.

Selection Criteria:

Essential:

1. Ability to relate sensitively and effectively with Indigenous people and demonstrated knowledge and understanding of the issues affecting Aboriginal elders/people with disability.
2. zPrevious experience in community development work, including community consultation, service delivery, performance and data reporting, and evaluation.
3. Previous experience working successfully in a dynamic team environment and managing a diverse workload accordingly; proven experience of successful time management in a complex work environment.
4. Demonstrated capacity for strategic decision-making and initiative to make appropriate decisions when required.
5. Current NT Drivers License

Desirable:

1. Experience working in or with remote central Australian Aboriginal communities
2. Appropriate qualifications in Community Work or related fields
3. Experience driving 4WD vehicles

Salary package:

1. SCHADS Award Level 4 (commencing at Level 4 depending upon qualifications and experience): \$72,361- \$86,529 gross per annum plus superannuation
2. Salary Sacrifice option
3. 4 weeks annual leave entitlements
4. Flexible work hours and time in lieu arrangements